



# California Republican Assembly (CRA)

## The BY-LAWS OF The American Vietnamese Republican Assembly (AVRA) (Hội Cộng Hòa Việt Mỹ)

Westminster, Orange County  
California – U.S.A.  
2002

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# California Republican Assembly

## The BY-LAWS OF The American Vietnamese Republican Assembly (AVRA) (Hội Cộng Hòa Việt Mỹ)

### ARTICLE I Name

The name of the organization is the The American Vietnamese Republican Assembly (Hội Cộng Hòa Việt Mỹ), a chartered unit of the California Republican Assembly, a none-profit California Corporation, hereinafter referred to as “AVRA.”

### ARTICLE II Powers

The powers of this organization shall be direct, manage, supervise, and control its business, property and funds to carry out its objectives.

### ARTICLE III Purposes and Objectives

The purposes and objectives for which this organization is formed are:

SECTION 1. To develop an intelligent, aggressive and serviceable Republican organization within the area specified in ARTICLE IV.

SECTION 2. To foster and develop interest in and appreciation for the ideals of self-government.

SECTION 3. To encourage and persuade all citizens to register and vote to support the policies and candidates of the Republican Party.

SECTION 4. To gather and disseminate accurate information concerning proposed measures and candidates.

SECTION 5. To select, endorse, and to support members of this organization and other outstanding Republicans for public office at both the primary and general elections.

SECTION 6. To conceive, develop, and support measures for the improvement of government, and to promote public forums to serve in the public interest.

### ARTICLE IV Jurisdiction

The jurisdiction of the American Vietnamese Republican Assembly shall be within the Vietnamese American Community/City of Westminster, County of Orange, State of California as now established or hereafter created.

### ARTICLE V Membership

SECTION 1. The classification of memberships in this organization shall be regular members and honorary members.

SECTION 2. Members of this organization shall be those American citizens of good moral character who are registered with the Republican Party and have paid the appropriate unit dues.

SECTION 3. Honorary members shall be those registered Republicans who, by two-thirds vote of the Board of Directors of this Assembly, are elected to honorary membership in this organization.

SECTION 4. All records of this organization shall be kept by the appropriate officers of this Assembly.

SECTION 5. Any member may be suspended or expelled from membership by a three-fourths (3/4) vote of the Board of Directors, provided that such member shall receive thirty days notice of such contemplated action and shall be entitled to be heard before action is taken. The action of the Board may be appealed to the general membership.

If membership dues remain unpaid for a period of sixty (60) days after written notice by the Secretary of such delinquency and of intention to declare such a forfeiture of membership, if same be not paid, such membership shall ipso facto terminate, and such member shall cease to be in good standing until he may be reinstated by the Board of Directors.

## ARTICLE VI Board of Directors and Officers

SECTION 1. The Board of Directors of the Assembly shall be composed of the officers and such other directors as herein described, elected by the Assembly at its annual election meeting. The Immediate Past President of this Assembly shall be an ex-officio member of the Board with the right of voting.

SECTION 2. The officers of this Assembly shall consist of a President, 1 President Pro Tem, 1 Vice President (s), 1 Secretary (s), a Treasurer and Directors-at-large. These officers shall be elected at the organizing meeting shall serve until the **next election**

SECTION 3. The Board of Directors and each of the Officers shall have the powers and duties usually attached to said offices and shall, in addition have the powers and duties assigned to them by these By-laws and by this Assembly.

**(a) President.** It shall be the duty of the president to preside at all meetings of the Board of Directors and of the Assembly, and to call such meetings as are herein provided to be called by him/her. He/she shall see that the By-laws and such other rules and

regulations diligently enforced, and he/she shall supervise generally the affairs of the Assembly, and at the annual election meeting, shall make a general report of its business during the previous year. He/she shall perform such other duties as usually pertain to the office of President.

- (b) President Pro Tem.** It shall be the duty of the President Pro Tem to perform all duties of the president in his/her absence, assist the president as pertains to such President Pro Tem duties, e.g., preside at meetings, call meeting and program, etc. The ranking of President Pro Tem shall accede to the Presidency when that office is vacated by resignation, expulsion, or death.
- (c) Vice President.** It shall be the duty of the Vice President to assist the president as pertains to such Vice President (s) duties, e.g., program, membership, etc. The ranking of Vice President shall accede to the Presidency Pro Tem when that office is vacated by resignation, expulsion, or death.
- (d) Secretary (s).** The Secretary(s) shall keep the minutes of the Assembly meetings and Board of Directors' meetings. The Secretary shall keep a record of all members' names and addresses and perform all such activities as the President may require. The Secretary (s) shall cause a copy of these By-laws and all such minutes of all previous meetings to be available at every Assembly meeting. It shall be the duty of the Secretary (s) to do all the correspondence requested by the President and fulfill the obligation pertaining to the records of the CRA.
- (e) Treasurer.** The Treasurer shall receive, collect, and deposit all monies received by the Assembly. He/she shall keep the usual book of accounts and such records and books as directed by the Board of Directors. He/she shall report on income, disbursements, and liabilities. He/she shall originate all disbursements on orders of the Board of Directors. All drafts are to be signed by the Treasurer and the President or Secretary, or two of the three. He/she shall be bonded at the expense of the Assembly if requested by the Board of Directors.

- (f) **Board of Directors.** The Board of Directors shall have the power to solicit and receive contributions from members or the general public for the purposes of the Assembly and the activities of its sponsors, but shall not solicit funds for the State of County Central Committees, or for use by the Republican Party, without first securing consent of the appropriate party officials in the manner provided by the Election Code of California.
- (g) The Board of Directors shall cause the Treasurer to remit promptly to the Secretary of the CRA all dues or assessments payable to the CRA in the amounts and at the time such payment may be due.
- (h) The Board of Directors shall be vested with the power and the duty of transacting all business of the Assembly. It shall be responsible for carrying out the objectives and purposes of the Assembly and shall make such rules and regulations as shall be deemed advisable provided only that such rules and regulations are not in conflict with these By-laws.

SECTION 4. No officer of the Assembly shall hold any partisan, remunerative, elective public office, provided that this shall not prohibit serving on any public commission or board for which no regular salary is received, no other office or position of authority within the Republican Party. Should any officer of the Assembly, during his term of office, become a candidate for election to any partisan, remunerative, elective public office, which shall be defined as the filing of necessary papers with the proper authority, or authorities, then his term of office as an officer of the Assembly shall automatically terminate.

SECTION 5. Any Officer may be removed by a three-fourths (3/4) vote of the Assembly at a regular monthly meeting where a quorum is present, but only after thirty (30) days written notice to all members specifying that such removal will be voted upon and the reasons thereof.

SECTION 6. Vacancies, however created, shall be filled by an election to be held at the next regular meeting of the Board of

Directors following the creation of such vacancies. Whenever a vacancy shall occur in any of the elective offices of this Assembly, the duties pertaining to the office becoming vacant shall be performed by the next succeeding officer until such vacancy shall be filled by an election called by the Board of Directors.

SECTION 7. Delegates to attend the Conventions of the CRA and to represent this organization shall be elected by the membership, under the provisions of the CRA by-laws.

## ARTICLE VII Committees

SECTION 1. The President shall have full power to appoint subject to the ratification of the Board of Directors. All members of the committees shall hold the office at the pleasure of the President, and in no event, unless re-appointed. The President shall be an ex-officio member of all committees.

SECTION 2. The Standing Committees of the Assembly shall be established by the Board of Directors.

SECTION 3. Nominating Committee. Not less than thirty (30) days and not more than 40 days before the annual election meeting of the Assembly, the President of the Assembly shall appoint, subject to approval of the Board of Directors, a nominating committee consisting of five (5) members in good standing which shall include at least one past officer. When fully selected, the nominating committee shall immediately organize and schedule at least two meetings of the nominating committee shall publicized, and every member of the Assembly shall have recommendations and suggestions concerning candidates for the officers of the Assembly. At the annual meeting of the Assembly, the nominating committee shall report its nomination of officers and directors for the ensuing year. Nominations may be made from the floor at the Assembly meeting at which the election of such officers and directors takes places.

**ARTICLE VIII**  
**Meetings**

SECTION 1. **Board of Directors' Meetings.** The Board of Directors shall meet once each month, at a time and place to be designated by the President. All members of the Assembly shall be entitled to attend such meetings and to be heard, but shall not have the right to vote. A quorum shall consist of a simple majority of the full Board of Directors. A Board meeting may be called at any time by the President or by request of one-third (1/3) of the full Board of Directors.

SECTION 2. **Assembly Meeting.** Meetings of all the members of the Assembly shall be held annually in **March** of each year as an election meeting, and monthly at a time and place designed by the Board of Directors. Special meetings may be called at any time by the President or by majority of the Board of Directors. A quorum shall consist of 5 or 10% whichever is greater. Notice of each general meeting of the Assembly shall be given by the Secretary to each member in good standing prior to such meeting stating the time and place.

**ARTICLE IX**  
**Revenue and Dues**

SECTION 1. **Sources.** The revenue of this Assembly shall be derived from dues and contributions.

SECTION 2. **Dues.** The dues shall be as follows: Annual membership dues of individual members of the Assembly shall be **\$25.00** per year (**\$ 20.00** for each additional person in the same household), or such other amount as may be fixed by the Board of Directors, upon sixty (60) days notice, or by the Assembly at its annual meeting.

SECTION 3. **Contributions.** Funds may be contributed or pledged by any interested member of honorary member or other donor to the general funds. No such contribution shall exceed five hundred dollars (\$500.00) per year from any one contributor, unless

approved by the Board of Directors of the Assembly. The Tax I.D. Number for AVRA: 33-0998405.

**ARTICLE X**  
**Voting**

Only those members who have been members in good standing for more than thirty (30) days prior to the annual meeting held in **March** for election of officers and directors, shall be eligible to vote for such officers and directors.

**ARTICLE XI**  
**Endorsements**

Endorsements shall be made in accordance with the State CRA By-laws.

**ARTICLE XII**  
**Parliament Authority**

SECTION 1. All meetings shall be conducted in accordance with **Robert's Rules of Order, Revised.**

SECTION 2. These By-laws shall be subject to the provisions of the Articles and By-laws as adopted and amended from time to time by the California Republican Assembly, which provisions are incorporated herein and made a part thereof, wherever appropriate. A copy of the By-laws, as amended from time to time, shall be filed with and subject to approval of the CRA Charter Review Committee.

**ARTICLE XIII**  
**Amendments**

These By-laws may be amended at any meeting of the Assembly by a favorable vote of two- third (2/3) of the members present (if a quorum), provided such amendment be proposed in writing and file with the Secretary at least sixty (60) days prior to such meeting and notice thereof be given to all members at least thirty (30) days prior

to such meeting. Any amendment becomes effective immediately, unless subsequently found to be in conflict with the CRA By-laws. The By-laws as amended must be submitted to the CRA Charter Review Committee.

**ARTICLE XIV  
Order of Business**

The following is a suggested model for the order of business at meetings:

- |                         |  |
|-------------------------|--|
| 1. Invocation           | 7. Old Business                          |
| 2. Pledge of Allegiance | 8. New Business                          |
| 3. Reading of Minutes   | 9. Suggestions for<br>Party Improvements |
| 4. Communications       | 10. Appointments                         |
| 5. Officers' Reports    | 11. Adjournment                          |
| 6. Committee Reports    |  |
| a. Membership           | b. Campaigns                             |
| c. Other Committees     |  |

We hereby certify that the foregoing By-laws of the **American Vietnamese Republican Assembly**, as amended to date, were duly adopted by the members thereof, on **April 14, 2002**.

County: **Orange** Senate District: \_\_\_\_\_

President/Founder: **BachLien T. TranBatdorf**

\_\_\_\_\_  
(Signature)  
Secretary/Founding Member: **Gwen Dyrud**

\_\_\_\_\_  
(Signature)

<b><u>The Board of Directors/Officers</u></b>	<b><u>Signatures:</u></b>
Dan Huu Do, President Pro Tem _____	
Hang Thi Dang, Vice President _____	
Kim Hong Le-Tran, Treasurer _____	

Alfred Burbon, Resolution Committee \_\_\_\_\_

**Founding Members:**

George Kubeck \_\_\_\_\_

Henry Trinh \_\_\_\_\_

Dennis Batdorf \_\_\_\_\_

Nicole K.T. Do \_\_\_\_\_

An Cong Truong \_\_\_\_\_

Thanh Tat Dang \_\_\_\_\_

Hoang Long Nguyen \_\_\_\_\_

Pastor Quang Thien Phung \_\_\_\_\_

My-Thuc Crisanto \_\_\_\_\_

Huy Dan Vo \_\_\_\_\_

The CRA Application for Charter, Petitioners for Charter, Unit Officer forms, CRA By-laws and Unit Model By-laws were presented to AVRA by Scott Voigts, CRA Vice President on March 16, 2002 at the Organizing Meeting held at the Midway City Community Center, Orange County, California.

